

SUGGESTED LETTER FORMAT:

The Manager Licensing Section
Australian Communications & Media Authority
PO Box Q500 Queen Victoria Building
SYDNEY NSW 1230

Dear Sir/Madam:

*Now simply write in the body of the letter in your own words,
the following suggested key points
BUT - DO NOT JUST COPY THE SUGGESTIONS WRITTEN BELOW
Remember the key here is to put it in your own words but saying the same thing:-*

1. Tell the '**Communications Authority**' you are writing to them because you are aware that on behalf of the Christian Community of the Newcastle region that **99.7 Rhema FM Newcastle** has an application before them for renewal of their five-yearly licence.
2. Why you want **Rhema FM Newcastle** Christian radio service to continue in our region (What it means to you personally and your family, friends etc)
3. How **other radio services** in the Newcastle region **do not** meet your needs.
4. "Other radio stations" do not provide Christian programming, which is what you want 100% of the time
5. The other community and commercial radio station do not give the access you want to Christian programming of music, bible teaching programmes and Christian lifestyle programmes, nor does it give you as part of the Christian community a '**voice**' in the Newcastle Region.

Tell the Authorities that a Christian Service like **Rhema FM** means a great deal to the community because unemployment, marriage breakdowns and youth suicides are all high in the area and that a service such as **Rhema FM** offers; help, encouragement, advice and guidance and most of all hope through its caring programming.

Thank them for considering your request and the Christian community's needs and desire for this service.

Sign your name to your letter X

Also include in your letter:

Name (print)

Address

Date

Finally, please send your letter to Rhema FM:

BY MAIL | Rhema FM, PO Box 2000, Dangar (Newcastle) NSW 2309

BY EMAIL | rhemafm@rhemafm.com.au